

Dear Parents & Carers,

Please join us for Parent's Evening on either **Monday 13th March or Tuesday 14th March, 3.30pm to 6.00pm.**

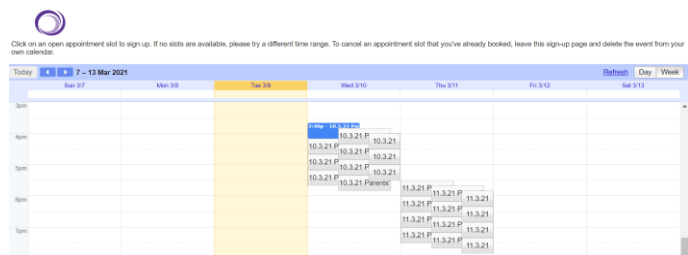
When you arrive at school, you will be shown to the hall which is where your child's books will be ready for you to look at before your appointment. To ensure you have adequate time to look at your child's work, please aim to arrive at school at least 10-15 minutes before your appointment. When the time comes for your appointment, our helpers will escort you to the correct classroom.

In the hall, we will also have a **second-hand uniform** table where you can donate unwanted uniforms or help yourself to some. If you would like to make a voluntary contribution you can, but this is not an expectation.

To book an appointment, you will need to visit the appropriate link outlined on the reverse of this letter/below. This will then offer you a range of available appointments all of which are 10 minutes in duration for you to book yourself.

The steps that you will need to undertake are as follows:

- Sign in to Google with your **child's** Google login (the one they use for school which will be in their planner);
- Follow the booking site link for your child's class listed below,
- Scroll to the dates of the parents evening and select your preferred slot.
- Check your child's details are correct (this will automatically fill in, if you are signed into Google as your child) and press the save button.
- Repeat this process for children you may have in other classes but ensure you log out and back in again as the child you are booking for



Here is a short video of how to undertake this process

<https://www.loom.com/share/0c7c6b11496c4f18b7d40b1ddf3a4b9b>

Of course, if you have any difficulty in booking an appointment, please contact the school office and we will book one on your behalf.

Please see the booking links for each class on the next page.

Class	Booking site link
3JW/HR	https://tinyurl.com/3HRJW-Parents-Evening
3AS/SB	https://tinyurl.com/3ASSB2022-23
3SF	https://tinyurl.com/3SF2022-23
3LT	https://tinyurl.com/3LTappointments
4KH	https://tinyurl.com/4KH2022-23
4DM	https://tinyurl.com/4DM-parentevening
4BG	https://tinyurl.com/4BGspring
4JM	https://tinyurl.com/OJAB-4JM
5LP	https://tinyurl.com/5LP2023
5EJ	https://tinyurl.com/5EJappointments
5AM	https://tinyurl.com/5AM2023
5KW	https://tinyurl.com/5KWappointments
6TN	https://tinyurl.com/6TNSpring
6CJ	https://tinyurl.com/SPRING6CJ
6MS	https://tinyurl.com/SPRING6MS
6MF	https://tinyurl.com/SPRING6MF

Should you require any support, please do not hesitate to contact us in school and we will support you with booking an appointment.

We are looking forward to seeing you.

Mr S Tait

Principal