

Dear Parents and Carers,

### **PARENT GOVERNOR ELECTION FOR THE ACADEMY COUNCIL**

We have two positions for parents or carers to join the academy council to represent Outwood Junior Academy Brumby, subject to election.

The role of a governor is to support and challenge the leaders of the academy so that the best possible standards of education are delivered. The council meets once every half term.

The extent of your other involvement in the life of Outwood Junior Academy Brumby will depend on your work and family commitments. Other members of the Council will support you to develop this important and rewarding role and there will be opportunities to attend governor-training events run by the Trust.

All parents/carers over the age of 18 are eligible to stand for election unless they are disqualified for one of the reasons on the reverse of the proposal form.

If you would like to put your name forward, please complete and return the proposal form to your academy addressed to Lee Wilson, Executive Principal by the end of this term (Friday 21<sup>st</sup> December).

If you are interested in taking on this role, please complete the proposal form. All governors are required by law to be DBS checked. An election will be held if more than two proposals are received during the New Year.

I hope that you will consider putting yourself forward as the academy moves forward in this exciting phase of its development. If you would like more information or a chat about what the role entails, please catch me on the gate or leave your details with the school office and I will contact you.

Yours faithfully,

Matthew Vickers  
Principal

### **DISQUALIFICATION FROM MEMBERSHIP**

Outwood Grange Academies Trust is a company limited by guarantee, registered in England and Wales (No. 06995649)  
Registered office: Potovens Lane, Outwood, Wakefield, West Yorkshire WF1 2PF

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If you are not the intended recipient, please contact the Outwood Grange Academies Trust and destroy all copies of the original letter.

**The restrictions detailed below disqualify the following from becoming school governors:**

- people aged under 18;
- people who have been prohibited, or restricted, from working with children, or young people;
- people who have been disqualified from being the proprietor, or teacher, or employee of an independent school;
- people who have been convicted of a crime (in the United Kingdom, or abroad (please see note below) and who have been sentenced to:
  - ❖ three months' imprisonment, or more (whether suspended, or not/ without the option of a fine) within the last five years; or
  - ❖ two and a half years' imprisonment, or more, within the last twenty years; or
  - ❖ five years' imprisonment, or more, at any time;
- people who have been convicted of an offence on school premises and have been fined within the last five years;
- undischarged bankrupts;
- people who have been disqualified from being company directors under:
  - ❖ a disqualification order, or disqualification undertaking under the Company Directors Disqualification Act 1986,
  - ❖ a disqualification order under Part 2 of the Companies (Northern Ireland) Order 1989, or
  - ❖ a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002, or
  - ❖ an order made under section 429 (2) (b) of the Insolvency Act 1986 (failure to pay under county court administration order).
- people who have been disqualified from acting as a trustee for a charity by the Charity Commissioners, or the courts;
- people who are detained under the Mental Health Act 1983; and
- people who refuse to apply to the Disclosure and Barring Service for a criminal records certificate when requested by the clerk.

**Please note:**

- This list is only a summary. Please phone the Principal, in confidence, if you are unsure whether the disqualification applies to you. Criminal convictions and sentences of imprisonment have the same effect whether they took place in the United Kingdom, or abroad, unless the conviction was for something, which is an offence abroad but not in the UK.

## PROPOSAL TO BE A PARENT GOVERNOR

I wish to serve as a Parent Governor on the Academy Council and to be a candidate if an election is necessary.

Forename(s) – PLEASE PRINT

Surname – PLEASE PRINT

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Date .....

**Please read these declarations and sign in the box below.**

- I am aged 18 year or over.
- I have read the list of reasons why some people are disqualified from becoming governors and I am not covered by any of these.
- I am aware that if I am appointed as an Academy Council Governor, the Academy will carry out a confidential criminal record check to ensure my eligibility.
- I confirm that the information given in this application is accurate.

I confirm that I wish to serve as an Academy Council Governor and that I am eligible.

Signed	Date
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***This form should be returned to your academy, addressed to Lee Wilson, Executive Principal.***